

**The Unitarian Church in Westport  
Minutes of the Executive Committee  
November 5, 2015**

Meeting commenced at 8:00 am

Present: T Croarkin, A Khanna, MJ Cross, Rev. J Morehouse

**Member Reconciliation Process Proposal**

Rev. John proposed a quarterly staff reconciliation process of member names. It was agreed to bring this proposal to the full board.

**Constitution Task Force**

Changes are needed to bring the Constitution into accordance with policy governance. MJ Cross will set up the task force. Proposed changes and task force make up will be discussed at the November board meeting.

Agenda for 9-15-15 meeting was discussed and set.

Respectfully submitted,

Mary-Jane Cross  
Board Clerk