

Attending: Lynda Shannon, Chair. Mary-Jane Cross, Carrie McEvoy, Catherine Onyemelukwe, John Turmelle, K.C. Senie, Bob Trefry, Ken Vogel, Rev. John Morehouse (ex-officio)

Absent: Chris Seiple

Visitors: Dorothy Adams – Executive Director, Deb Garskoff – Nominating & Leadership Development, Rev. Lara Fuchs - Intern Minister, Kevin Leddy/Kristin Leddy/Lyn Hamilton – Rev. Fuchs Committee, Linda Hudson, Suzanne K Polmar

Agenda Topic	Discussion	Motions/Actions
Welcome	Meeting called to order at 7:00 pm by L Shannon	
Chalice Lighting	MJ Cross gave a centering reading from Rev C Landrum.	
Check In	Trustees and guests checked in.	
Consent Agenda	1) Minutes: October Board Meeting 2) TUCW General Assembly Policy and GA Delegate Selection Process. After discussion, the Board agreed to modify the General Assembly Policy (wording of policy and application consistent with language directing GA delegates will report back to board).	Bob T moved & Ken V seconded to approve Consent Agenda with the agreed-upon modifications to GA Policy
Information Forum	1) Leadership Development Meeting – Elected Committees and staff representatives met to discuss how/where leadership development should be done. A task force, under Nominating & Leadership Development Committee (NLDC) direction, will bring a proposal back to the group by February 2017. A second task force, under Board direction, will plan an amendment to the Constitution removing leadership development from the responsibilities of NLDC. 2) Moral Owners Communication - Oct. Town Hall Report – COM ran it re Congregation connections – light turnouts. <u>Soundings</u> Board Report due before end of this week. Discuss GA Delegate Policy and lightly touch on other items from tonight’s meeting. 3) Lift Discussion - Installation costs are continuing to increase. 4) Board/Staff connection to congregants. 5) Senior Minister report. 6) Attendance/Membership trends - D Adams noted that membership is defined by and often limited by the pledge requirement. We would have more members using “donation of record”. Ken noted that was how our Constitution used to define membership. in a given time period. 7) Information on Year End Appeal Goal 8) Memorial Garden Committee Chair Appointment	1) C Onyemelukwe will chair the Leadership Development proposal task force. L Shannon, MJ Cross and D Davidoff will form the 2017 Constitution Amendment(s) task force. 2) Plan is to present Policy Governance status at Jan Town Hall. The Board Report in Soundings is now due the Wednesday before the last Friday of the month. Lynda to include tonight’s meeting decisions and draft December Report and sent to all for edits. 3) J Turmelle will work with D Adams to contain the lift costs. 4) Rev. J Morehouse/Dorothy will send a letter to congregants explaining the new committee/staff/board linkages. 6) Constitution task force will review the history of defining membership by pledge and bring recommendation back to the Board. 7) YRSC report - End of year appeal goal \$20K 8) The Board agreed the appointment of Memorial Garden Committee leadership falls under Ministry and is referred to Rev. J Morehouse and Executive Director D Adams.

PG 202	<p>Completing Work on Level 1.0 Ends Policies: Catherine & Carrie (Within); KC & Chris (Among); MJ & Bob (Beyond).</p> <p>Governance Process Policies: Ken, Lynda</p> <p>Limitations Policies & CEO-Board Linkage Policies – will discuss at next Board workshop.</p> <p>L Shannon ran a Board exercise on decision-making styles.</p>	<p>Redrafts of Ends Policies and revision of Board Governance Process Policies due for December Board meeting. Should be sent to MJ by December 12 for inclusion in the packet.</p> <p>Results of the decision-making styles exercise will be sent to the Board.</p> <p>L Shannon will send out meeting wizard to set date for</p>
Check out & Assignments	Report out and clarify Individual assignments; comments and suggestions on this meeting	Individual Assignments as above.
Board Huddle	To check in with one another and how well we are working.	MJ Cross, K Vogel moved to go into huddle – passed unanimously.
Process Observer	C McEvoy reported there was discussion of a “Consent Agenda” item which should remove it from “consent” category. Very little cross talk -in general raised hands to be recognized to speak.	
Closing Reflection	C Onyemelukwe gave a set of closing reflections.	
Adjournment	Meeting adjourned 9:10pm	Next Meeting is Tuesday, December 20, 2016 at 7:00 PM

Board Responsibilities December: Set Up: Bob & K.C. Opening Reflection: Lynda Process Observer: Bob Closing Reflection: Carrie Refreshments: Catherine & Chris Room Break Down: John & Ken

PG 202 Notes

ENDs policy drafts round 2–3 groups get words to MJC by 12/12 for 12/13 packet

Governance Policies (how we govern ourselves)– Ken, Lynda get words to MJC by 12/12 for 12/13 packet

Board-Exec Linkage Policies: Monitoring

Limitations Policies: moved to December Board meeting.