



2017 Annual Budget/ Commitment Drive:

	Date	Event	Details	"On point"
Pre-Canvass	Jan-Feb	Ideate/ Preparation		
	Feb 15th	Logo Contest for LIGHT	Lara and David to work on this/ await submissions	David V
	By Feb 21	Brochure Development	Dorothy will submit the draft for editing on 2-15.	Rev J, Dorothy, Paula
	February	Recruitment of Visiting Stewards	Denny needs names! Letter sent on 2-6.	Denny
	Feb 21	BOT Presentation of Annual Budget Drive Plans ask for Pledges / Also an update on the Legacy	M\$ to coordinate message for BOT with MJ Cross	Mary Money Chuck H to present legacy
	March 11th	Visiting Stewards Training 9:00 to 1:00	Rev John, Catherine and team Lt breakfast (M\$) and lunch	Rev John< Catherine & Denny
	March 18	Leadership Reception (4:00 to 6:00pm)	Home of K & K Leddy	Kristin Leddy and Catherine
Canvass	Sat, April 1	Carnivale/ Feast of Fools/ Magic Night	Family Pot-Luck, Magic Show, Sing-Along	Sam
	Sunday, April 2	Kick-Off by Rev. John Full Stewardship presence	Sermon Testimonials Canvass Booth in Foyer	Rev John Michelle Garvey Mary \$
	Sun April 9	Full Stewardship presence	Testimonials Canvass Booth in Foyer	Michelle Garvey Mary \$
	Sun April 16	EASTER Full Stewardship presence	Testimonials Canvass Booth in Foyer	Michelle Garvey Mary \$
	Sun April 23	Full Stewardship presence	Testimonials Canvass Booth in Foyer	Michelle Garvey Mary \$
	Date	Event	Details	"On point"
	Sun, April 30	Last Day of Pledge Drive Full Stewardship presence	Testimonials Canvass Booth in Foyer	Michelle Garvey Mary \$
Post Canvass		Mail out pledges cards which have not been signed		MJ Cross Dorothy
	TBD	Thank-You Notes		
	TBD	Thank-You Celebration for Visiting Stewards		

Drive will be executed the month of April. April has FIVE Sundays: 2,9,16, 23, 30 / Easter April 16 / Passover April 10-18 / Westport Public Schools Spring Recess: April 9-17