

**Attending:** Lynda Shannon-President, Mary-Jane Cross, Carrie McEvoy, Catherine Onyemelukwe, K.C. Senie, Bob Trefry, John Turmelle, Ken Vogel, Chris Seiple (via teleconference), Rev. John Morehouse (ex-officio)

**Guests:** Dorothy Adams – Executive Director; Linda Hudson

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Motions &amp; Votes (M/S/V);</b>
Meeting called to order at 1:20pm	Chalice lighting - C Onyemelukwe gave a reading from UUA Leadership Council 2008-2009.	No observers present.
Consent Agenda	<ol style="list-style-type: none"> <li>1. Minutes: May 2017 Board Meeting - Catherine requested the paving approval remove the words “pending budget approval at the Annual Meeting”.</li> <li>2. Duty Roster for 2017-2018</li> </ol>	<b>M/S/V to approve Consent Agenda –approved as revised.</b>
Election of Board Officers/Selection of Board Portfolio	<p>L Shannon presented draft officer job descriptions and draft portfolios for Board jobs. The portfolios are designed for Board members to focus on staff priorities we set for the year, in specific areas.</p> <p>After a short discussion, the Board agreed to comment separately on the job descriptions and portfolios over the summer.</p>	<p><b>Officers elected:</b> L Shannon - president, K Vogel – Vice-President, MJ Cross - Secretary, C Onyemelukwe - Treasurer</p> <p>The Board will revise portfolios and officer job descriptions before the August retreat. Board members will send their individual comments to MJ Cross for compilation.</p> <p>A Governance Committee will be established at the August retreat.</p>
Discussion/ Information reports	GA Business Agenda – on UUA website, Exec Dir. and Minister reports, and review of Annual Meeting were accepted. Board discussed posting web links on Dropbox each month for easier retrieval.	MJ Cross will establish a document of web links sent by Board members and post to Dropbox each month.
Deep Chair Discussion	C MCElroy – annual mtg mover	<ol style="list-style-type: none"> <li>1. K Vogel, C McEvoy will propose an addition to Conflict of Interest wording re personal conflicts for September Board meeting.</li> <li>3. At our August retreat, the Board will discuss and determine which threats, resources to focus on next year. MJC to get meeting house for Saturday retreat.</li> </ol>
Board Huddle (8:50)	Discussion of purpose - reflection on policy governance, bring up agenda items (at beginning) reflections on meeting (at end).	Start Board meetings with a check-in, huddle at 7pm, open mtg at 7:30pm.

**TUCW BOARD OF TRUSTEES**

**MINUTES (draft)**

**JUNE 11, 2017**

Check out /Assignments		Individual Assignments as noted in these minutes.
Process Observer	KC Seine reported an excellent meeting. We negotiated ourselves through the sticky points.	
Closing Reflection	R Trefry gave closing words from UUA minister, Rev. T Michaelson	
Announcements and Adjournment	Next Board Meeting – Tuesday, Sept. 19, 2017 at 7:00 PM Board retreat – August 25,26 - hold the dates. Meeting adjourned at 2:50pm	Meeting assignments for Sept 19: Set-up: Ken & Lynda                      Refreshments: John T & Bob Chalice lighting: Catherine              Process Observer: Choir

... Respectfully submitted,  
 ... Mary-Jane Cross, Board Secretary June 20, 2017