

Attending: Lynda Shannon-Bluestein - President, Mary-Jane Cross, Carrie McEvoy, Catherine Onyemelukwe, K.C. Senie, Bob Trefry, Ken Vogel, Chris Seiple, J Turmelle, Rev. John Morehouse (ex-officio)

Guests: Julio Torres– Intern Minister, Chuck Colletti, D Adams - Exec Director

Agenda Topic	Discussion	Motions & Votes (M/S/V);
Meeting called to order at 7:05pm	Chalice lighting – MJ Cross gave an opening reading from Being Sanctuary by J VonRue & L Lowe	
Consent Agenda	<ol style="list-style-type: none"> 1. Minutes: Oct 2017 Board Meeting. 2. Fine Award Commemoration Plaque 3. Appointment of Sara Bodi to Nominating Committee 	M/S/V to approve Consent Agenda –approved unanimously.
Information Items	<p><u>Coffee Hour:</u> Catherine felt the sense of community came through strongly at the October coffee hour. Lynda suggests these are for Congregants to ask questions or give feedback to the Board. Also suggests handing out invitations at 9am and 11am services to attendees.</p> <p><u>Gallery Walk feedback:</u> Ken V is keeping a list of possible changes to be made to the Ends statements. He will add any specific comments from the Gallery Walk.</p> <p><u>NE Region feedback</u> – Lynda met a youth at an event she went to who had gone to a CT CON at TUCW last weekend and was thrilled at meeting with the Westport youth.</p> <p><u>Sr Minister Report - question on safety protocols:</u> Safety Protocols have been shared with some groups. Staff is revising these</p>	<p>C Seiple will put together an invitation to a Board Coffee Hour for Board members to hand out on the 2 prior Sundays.</p> <p>L Bluestein will put together a report to the Board on the NE Region “What We Sing is Who We Are” workshop.</p> <p>The Board will discuss metrics at the December meeting. Rev John will redo the Nov. Sr Minister report to put the metrics under 3 categories: numerical, trends, narrative. K Vogel and J Torres offered to help him.</p>

<p>PBG 202</p>	<p>Board Policy Book revisions – added section 2.3.4 Linkage with Congregation; Conflict of Interest – added 2.5.4 Conflicts of Loyalty section Recommendations: 1) add new 2.3.5 Linkage with other Moral Owners 2) add a Governance Committee as a standing committee of the Board.</p>	<p><u>K Vogel, B Trefry, J Turmelle</u> will draft revisions to: 2.3.4.2 specify the process for dealing with complaints brought up to one or more Board members. 2.3.6.1 Removal of Board Member language 2.4.2 Fix the language on email responses. Also add wording that any member can request an email discussion be ended and referred to Board Meeting for discussion Move 2.5.10 to become 2.5.4 and renumber all following sections M/S/V to approve Proposed Policy Manual, subject to the changes discussed at the meeting. We will review the changes next month and re-approve.</p>
<p>Board Huddle</p>	<p>Time for personal check in.</p>	
<p>Unfinished Business</p>	<p>Ends Policies – Ken Vogel is keeping a Parking Lot for questions, suggested wording changes.</p>	<p>All Board members please send your thoughts directly to Ken.</p>
<p>Check out/Assignments</p>		<p>Individual Assignments as noted in these minutes.</p>
<p>Process Observer</p>	<p>C McEvoy – Everyone’s voice was heard in discussion. Schedule overran, but that was necessary to fully cover the Policy Manual proposals.</p>	
<p>Closing Reflection</p>	<p>C Onyemelukwe - reading from UN Declaration of Rights of Indigenous Peoples, pertinent to Thanksgiving season.</p>	
<p>Announcements and Adjournment</p>	<p>Next Board Meeting – Tuesday, Dec. 19, 2017 at 7:00 PM Meeting adjourned at 9:19pm</p>	<p>Meeting assignments for Dec 19: Set-up: Bob & KC Refreshments: MJ & Catherine Chalice lighting: Rev John Process Observer: Chris Closing reflection: Carrie Break down: John & Ken</p>

... Respectfully submitted,

... Mary-Jane Cross, Board Secretary November 21, 2017