

Attending: Ken Vogel - President, Mary-Jane Cross, Carrie McEvoy, Bob Trefry, Steve Grathwohl, Doug Flam, Catherine Onyemelukwe, KC Senie, Stapley Emberling, Rev. John Morehouse (ex-officio)

Guests: Margalie Belizaire - Intern minister

Agenda/Topic	Discussion	Motions & Votes (M/S/V); Actions
Opening	Meeting called to order 7:00 and chalice lit. Opening words – Rev John read from Manish – Nothing is Static Attendees checked in.	
Consent Agenda (CA)	1. Minutes: June 2018 Board Meeting 2. Audit Committee Appointments	M/S/V to approve Consent Agenda. Motion passed.
Monitoring Schedule	S Grathwohl asked why the proposed Monitoring Schedule changes were on the Consent Agenda. K Vogel explained Consent Agenda items are those on which Board discussion is likely not needed. Board members may request any item be moved off the Consent Agenda and moved onto the discussion agenda.	M/S/V to approve Monitoring Schedule Changes. Motion passed. <u>Board members</u> are asked to let the President and Secretary know before the meeting if they wish to remove any item from the Consent Agenda.
Information Reports (IR)	1. Treasurer’s Report – C Onyemelukwe reported the End of Year 2017-18 finance report will be sent to the Board in October. July - September 2018 finances will be looked at by the Finance Committee in October and sent to the Board in Nov. Rev John has revised spending plans to free up money to higher a Faith Development Asst. Minister without needing a budget change. 2. Sr Minister’s Monitoring Report accepted. Rev John reports that the monitoring schedule in the policy manual differs from earlier parts of the Policy Manual. 3. K Vogel noted Monitoring Reports should be stored where they can be easily accessed in the future. MJ Cross is setting up a series of folders in the TUCW Dropbox to keep historical actions, approved documents, policy based governance references. K Vogel had sent the Board a one-page proposal for this. A specific Monitoring folder can be added to this.	1. <u>MJ Cross</u> will post the EOY 2017-18 Financial Summary to the Oct Board meeting Dropbox folder as soon as it is available. 2. <u>K Vogel</u> will revise and update the Policy Manual to make the monitoring wording and schedule internally consistent. <u>Rev John</u> will prepare monitoring reports as indicated in the updated Monitoring Schedule. 3. <u>S. Grathwohl</u> will propose how we should keep track of all the monitoring reports. <u>MJ Cross</u> will set up trial Dropbox folders based on Ken’s proposal. A discussion of this will be on the October Board agenda.

Courageous Faith Revolution (CFR) Program	<p>Rev John presented an overview of the program. Our current Life Span Faith Development program is not as satisfactory as it might be. The cost will be spread over two budget years.</p> <p><u>C McEvoy</u> represents the Board on the TUCW team. Rev John requests another trustee also become involved.</p> <p>A new TUCW parent's council is being set up for the children's Faith Development program.</p>	<p><u>Rev John</u> will inform the TUCW Visioning Task Force of this program as input to the end point in the visioning.</p> <p><u>K Vogel</u> will let Rev John and the Board know if either he or J Vogel can be a member of the CFR team.</p>
Board Goals 2018-19	<p>Ken summarized the 8 areas of Board work we agreed on at our Sep. retreat. <u>Goal areas</u> – Moral Owner Linkages, Monitoring, Visioning <u>Board work areas</u> – Governance, Finance & Audit, Communications, Education, Secretary</p>	<p><u>MJ Cross</u> will produce a year long planning agenda – will pass this through the agenda committee and bring to Board in Oct.</p> <p><u>Goal & work area task forces</u> will produce scope of work / goals and send these to MJ Cross for compilation into the Oct meeting packet .</p>
Strategic Planning & Capital Campaign	<p>C Onyemelukwe reported on the outcome of the Visioning weekend workshop. Over 70 attendees, plus facilitators were there. Lyn Kobsa will chair the Strategic Planning process. The Board will write the preamble.</p>	<p><u>K Vogel</u> and <u>C Onyemelukwe</u> will write the preamble for the Strategic Visioning document.</p>
Policies & Protocols	<p>Financial policies are a mix of Board and Ministry. By CT laws, the Board has fiduciary responsibility for TUCW and needs to specify policies that limit the amounts spent without Board approval.</p> <p>K Vogel prepared a list of all previously approved Board Policies, and a proposal for separating them into Board Policies and Ministry Protocols.</p>	<p><u>The Finance Committee</u> is revamping the Finance policy and will pull out the sections that refer to Board approvals and propose these as policies to the Board.</p> <p>M/S/V to convert the following Board Policies to Ministry Protocols that will be the responsibility of the CEO: Buildings & Grounds, Memorial Garden, Year Round Stewardship, Fundraising, Human Resources, Disruptive Behavior, Safer Congregation, Social Media. The Board's control & monitoring of Ministry Protocols shall be made via the limitations & CEO linkage policies. Motion passed.</p>
Check Out & Assignments		<p>Individual between meeting assignments are noted in these minutes.</p>
Board Huddle	<p>Process Observer led discussion on how we did Board.</p>	
Closing Reflection	<p>C McEvoy read from an Aramaic prayer by Jesus.</p>	

Adjournment	Meeting adjourned at 9:05 pm. Next Board Meeting – October 16,2018	Duty roster assignments* for the monthly meetings are posted in Dropbox and will be listed on the meeting agenda. <i>* If you need a sub to take over your assignment please make those arrangements before the meeting.</i>
-------------	---------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Respectfully submitted,

Mary-Jane Cross, Board Secretary September 18, 2018